

WASHINGTON PARISH COMMUNICATIONS DISTRICT
Minutes of May 7, 2024

A properly advertised Washington Parish Communications District Board meeting was held on May 7, 2024 at 54100 Dollar Rd., Franklinton, LA at 6:00 PM.

Members present were:	Mr. James Coleman	Chairman
	Mr. Mike Stogner	Vice-Chairman
	Mr. Olander Smith	
	Mr. Brent Jones	
	Ms. Sarah Burris	

Members absent were:	Mrs. Cynthia August	Secretary
	Mr. Danny Harris	Treasurer

Others present were:	Joanna Thomas	Director
	Chase Anderson	Attorney

Chairman Coleman called the meeting to order at the appointed time of 6:00 PM.

ROLL CALL OF BOARD MEMBERS

Mrs. Thomas called the roll. The results of that roll call are recorded above.

Mr. Coleman called for a motion to dispense with the reading of the minutes from the April, 2024, meeting. The minutes were emailed out to each member prior to this meeting. Mr. Stogner made the motion to dispense with the reading of the April, 2024, meeting minutes. Mr. Smith seconded the motion. Motion passed by a unanimous vote.

Mr. Coleman called for a motion to approve the April, 2024, meeting minutes. Mr. Smith made the motion to approve the April, 2024, meeting minutes. Mr. Stogner seconded the motion. Motion passed by a unanimous vote.

DIRECTOR'S REPORT

This office has been active during the month of April with both the normal daily operational issues of the office plus supporting our special projects.

Daily Operational Issues

All dispatch positions are up and running with no issues to report.

For the month of April we issued 33 new addresses they were:

Franklinton	18
Pine	04
Folsom	01
Covington	01
Bogalusa	04
Mt. Hermon	01
Angie	03
Varnado	01
Total	33

The accounting system is working well. Jim and I continue to input the monthly financial data.

All PSAP's are up a running with no issues to report.

Mrs. Moore continues to do the addressing and both Mrs. Moore and Ms. Jones continuing to work on map updates on a daily basis.

Special Projects

Ms. Jones continues to updated our map showing the Mississippi border. She is now working with Walthall County to begin the process of developing a mapping agreement.

Last month I started working with Ron Bloom on cell towers and cell phone calls accuracy improvements.

These have been an interesting and productive month for our office. I would like to thank the board for their support and inputs.

Mr. Coleman called for any questions concerning the Director's Report. Hearing none, Mr. Coleman called for a motion to accept and approve the Director's report. Mr. Smith made the motion to accept and approve the Director's Report as given. Mr. Stogner seconded the motion. Motion passed by a unanimous vote.

CHAIRMAN'S REPORT

Public 911 Education

The site was visited by 620 new users with 745 page hits in April. Foreign users were from Portugal, Germany, Ireland, China, Ukraine, Nigeria, Poland, and Korea.

Special Projects

- Weekly review of ongoing technical issues continue. ATT credits for network issues have been approved.

- Mapping software training is ongoing. Bogalusa PD has provided their data for the crime map.
- Parish Government has completed an RFQ for Architectural and Engineering Services for the Tower Project.
- A meeting was held last week with Fred Oswald and Brent Jones to further discuss the WPSO dispatcher move to the EOC.

2024 Projects

Capital 2024

Replace EOC Tower Lighting System		\$ 35,000 (June 3 rd schedule)
Replace Tower Mounted TV Camera		\$ 10,000 (Cameras delivered)
Replace Damaged Antenna On Tower		\$ 10,000 (Partial delivery)
Replace 8 year old Audio Visual System		\$ 25,000 (Partial)
Replace 9-1-1 Call Recorder		\$ 20,000
Radio Antenna Combiner		\$ 20,000 (In Shipment)
<i>Upgrade Computers</i>		\$ 15,000
<i>Upgrade Monitors</i>		\$ 6,000
<i>Replace TVs</i>		<i>See Audio System Replacement Above</i>

Non Capital 2024

Remove Microwave Dishes From Tower		\$ 5,000
Wireless Location Improvement Project		\$ 15,000
Replace Fans and Capacitors in Main Building UPS		\$ 10,000
Replace Fans and Capacitors in Tower Building UPS		\$ 10,000

Future Capital Projects

Building Expansion, Bunking and Feeding Safe Room		\$ 1,500,000 (Grant)
Franklinton Tower and Bunker		\$ 1,239,000 (Grant)
Security Fencing		\$ 170,000
Replace 25 Year Old Vehicle		\$ 32,000
Replace 8 year old Audio Visual System		\$ 130,000
Replace 9-1-1 Call Recorder		\$ 20,000
Replace Law Enforcement LWIN Radios		\$ 40,000
Add Additional Dispatch Position		\$ 50,000
Replacement Radio Dispatch System		\$ 300,000

Mr. Coleman called for any questions concerning the Chairman's Report. Hearing none, Mr. Coleman called for a motion to accept and approve the Chairman's Report. Mr. Stogner made the motion to accept and approve the Chairman's Report. Mr. Smith seconded the motion. Motion passed by a unanimous vote.

TREASURER’S REPORT

Mr. Coleman reviewed the April, 2024, financial statements, the income and budget statements, the check register, the cash receipts, cash disbursements, the account reconciliation statement, the YTD spending compared to the 2024 budget, and the 911 funds statement.

Mr. Coleman called for a motion to accept and approve the Treasurer’s report, the April, 2024, financial statements, the income and budget statements, the check register, the cash receipts, cash disbursements, the account reconciliation statement, the YTD spending compared to the 2024 budget, and the 911 funds statement.

Mr. Smith made the motion to accept and approve the Treasurer’s report, the April, 2024, financial statements, the income and budget statements, the check register, the cash receipts, cash disbursements, the account reconciliation statement, the YTD spending compared to the 2024 budget, and the 911 funds statement. Mrs. Stogner seconded the motion. Motion passed by a unanimous vote.

COMMITTEE REPORTS

There were no committee reports.

OLD/NEW BUSINESS

Mr. Stogner made the motion to renew the HyperReach Emergency Notification System yearly agreement for \$ 9,720.. Mr. Smith seconded the motion. Motion passed by a unanimous vote.

Mr. Smith made the motion to add the following items to the 2024 Capital Plan. Mr. Stogner seconded the motion. Motion passed by a unanimous vote.

<i>Upgrade Computers</i>		<i>\$ 15,000</i>
<i>Upgrade Monitors</i>		<i>\$ 6,000</i>

PUBLIC PARTICIPATION

There was no participation by the public.

Mr. Smith made the motion to adjourn. Mr.Stogner seconded the motion. Motion passed by a unanimous vote. Meeting of the Board adjourned at 6:30 PM.

As recorded by: Mrs. Joanna Thomas.

Approved by: _____ Mrs. Cynthia August, Secretary