

WASHINGTON PARISH COMMUNICATIONS DISTRICT
Minutes of December 9, 2021

A properly advertised Washington Parish Communications District Board meeting was held on December 9, 2021 at 30184 Hwy 25, Franklinton, LA at 6:30 PM.

Members present were:	Mr. James Coleman	Chairman
	Mr. Mike Stogner	Vice-Chairman
	Mr. Danny Harris	Treasurer
	Mr. Olander Smith	
	Ms. Sarah Burris	
	Mr. Brent Jones	

Members absent were:	Mrs. Cynthia August	Secretary
----------------------	---------------------	-----------

Others present were:	Joanna Thomas	Director
	Dan Foil	Attorney

Chairman Coleman called the meeting to order at the appointed time of 6:30 p.m. Ms. Thomas opened with prayer.

ROLL CALL OF BOARD MEMBERS

Mrs. Thomas called the roll. The results of that roll call are recorded above.

Mr. Coleman called for a motion to dispense with the reading of the minutes from the November, 2021, meeting. The minutes were mailed out to each member prior to this meeting. Mr. Stogner made the motion to dispense with the reading of the November, 2021, meeting minutes. Ms. Burris seconded the motion. Motion passed by a unanimous vote.

Mr. Coleman called for a motion to approve the November, 2021, meeting minutes. Ms. Burris made the motion to approve the November, 2021, meeting minutes. Mr. Smith seconded the motion. Motion passed by a unanimous vote.

DIRECTOR'S REPORT

Mrs. Thomas stated that the Director's Report will be given at the January, 2022 meeting.

CHAIRMAN'S REPORT

Mr. Coleman stated that the Chairman's Report will be given at the January, 2022 meeting.

TREASURER'S REPORT

Mr. Harris reviewed the November, 2021, financial statements, the income and budget statements, the check register, the cash receipts, the account reconciliation statement, the YTD spending compared to the 2021 budget, the 911 funds statement with cash disbursements.

Mr. Coleman called for a motion to accept and approve the Treasurer's report, the November, 2021, financial statements, income and budget statements, the check register, the cash receipts, the account reconciliation statement, the YTD spending compared to the 2021 budget, the 911 funds statement with cash disbursements,

Mr. Harris made the motion to accept and approve the Treasurer's report, the November, 2021, financial statements, income and budget statements, the check register, the cash receipts, the account reconciliation statement, the YTD spending compared to the 911 funds statement with cash disbursements. Mr. Stogner seconded the motion. Motion passed by a unanimous vote.

Mr. Harris made the motion to revise the 2021 budget by raising Professional Fees from the present 2021 budget total of \$ 1,500 to a new 2021 total of \$ 32,000 (legal, accounting and architectural fees) and raising Utilities from present 2021 budget total of \$ 30,000 to a new 2021 total of \$ 37,000. Ms. Burris seconded the motion. Motion passed by a unanimous vote.

Mr. Harris made the motion to utilize the ending 2021 budget as the beginning 2022 budget with the following change: Professional Fees to be reduced from \$ 32,000 (legal, accounting and architectural fees) to \$ 9,000 (legal and accounting fees). Mr. Smith seconded the motion. Motion passed by a unanimous vote.

OLD/NEW BUSINESS

Mr. Smith reported on the Personnel Committee annual employee review and made the motion to increase employee salaries by 5.9 per cent to be reflected in the first check of 2022. Mr. Stogner seconded the motion. Motion passed by a unanimous vote.

Mr. Stogner made the motion to name Mr. Gary Fenner as Treasurer Emeritus. Mr. Smith seconded the motion. Motion passed by a unanimous vote.

Mr. Stogner made the motion to approve Policy No. 6.10, Data Backup and Policy No. 3.5, Harassment. Mr. Smith seconded the motion. Motion passed by a unanimous vote.

COMMITTEE REPORTS

There were no committee reports.

PUBLIC PARTICIPATION

There was no participation by the public.

Mr. Smith made the motion to adjourn. Mr. Stogner seconded the motion. Motion passed by a unanimous vote. Meeting of the Board adjourned at 6:30 PM.

As recorded by: Mrs. Joanna Thomas.

Approved by: _____ Mrs. Cynthia August, Secretary