

Why Addresses Are Important

**Emergency Response
Mail
Visitors**

Where To Get Your New Address

Inside of Bogalusa City Limits

*Bogalusa City Hall
202 Arkansas Ave
Bogalusa, Louisiana
(985) 732-6211*

Inside of Franklinton City Limits

*Franklinton City Hall
301 11th Avenue
Franklinton, Louisiana
(985) 839-3569*

Within Other Parts of the Parish

If you live outside the city limits of Bogalusa or Franklinton please call the following agency:

*Washington Parish Communications District
54100 Dollar Rd.
Franklinton, Louisiana
(985) 839-5625 Extension 1*

When Calling For An Address

- **Call the Washington Parish Communications District addressing department (985) 839-5625 extension 1 to make your request for an address.**
- **You may call 24 hours per day.**
- **Since the addressing staff is constantly in the field, you may be required to leave a message with your name and telephone number.**
- **An addressing specialist will call you back to schedule a visit to the location of the structure that requires an address.**

- **During their visit to your property a GPS point of the structure's location will be taken for 9-1-1 use.**
- **Based on the structure's location, an address numerical will then be calculated.**
- **Once your address is determined, a document with a raised seal will be prepared and sent to you.**
- **This document may be required by other agencies when establishing your address, so keep it in a safe place.**

Other Information

Structures Located On Named Parish Roads

- **Call the Washington Parish Communications District and Set an Appointment To Visit The Location Of Your New Structure To Gather The Information Necessary To Issue An Address.**

Structures Located On Highways, Streets, Roads, Trails, or Thoroughfares Which Have No Names

- **Call the Washington Parish Communications District and Set an Appointment To Visit The Location Of Your Structure**
- **Communications District Personnel Will Visit The Location An Advise You Of Requirements**
- **If There Are More Than Two Addressees On The Road or Drive, It Must Be Named And Placed On Parish Emergency Response Maps**
- **Communications District Personnel Will Assist You in the Naming of Roads**

Special Issues

- **Communications District Personnel Will Advise You On Addressing Related Issues Such As Subdivisions, Apartment Complexes, Shopping Malls, House Trailer Parks, and Cell Towers**