

**WASHINGTON PARISH COMMUNICATIONS DISTRICT**  
**Minutes of July 10, 2007**

A properly advertised Washington Parish Communications District Board meeting was held on July 10, 2007 at 805 Pearl Street, Franklinton, Louisiana 70438 at 6:00 PM.

Members present were:	Mr. James Coleman	Chairman
	Mr. Joshua Bridges	
	Mr. Mike Miller	
	Mr. Jason Verret	

Members absent were:	Mr. Mike Stogner	Vice-Chairman
	Mr. Gary Fenner	Treasurer
	Mrs. Cynthia August	Secretary

Others present were:	Mr. Kenny Gatewood	Attorney
	Mrs. Joanna Thomas	Manager

Chairman Coleman called the meeting to order at the appointed time of 6:00 p.m. Mrs. Thomas opened with prayer and the pledge of allegiance to the flag of the United States .

**ROLL CALL OF BOARD MEMBERS**

Mrs. Thomas called the roll. The results of that roll call are recorded above.

Mr. Coleman called for a motion to dispense with the reading of the minutes from the June, 2007 meeting. The minutes of June were mailed out to each member prior to this meeting. Mr. Miller made the motion to dispense with the reading of the minutes of June, 2007. Mr. Bridges seconded the motion. Motion passed by a unanimous vote.

Mr. Miller made the motion to approve the minutes of June 05, 2007. Mr. Bridges seconded the motion. Motion passed by a unanimous vote.

**MANAGER'S REPORT**

PSAP equipment is working well, with no issues to report during the month of June. There have been no equipment failures, during the past month.

We gave out a total of 75 new addresses in the Parish during March some of these addresses were in a new Subdivision in Franklinton. Location of these addresses was:

Franklinton	30
Mt. Hermon	08
Pine	06
Bogalusa	15
Varnado	01
Angie	06
Sun/Folsom	09
Total	75

These addresses required the addition of 22 new roads. Eleven of these new roads were in the Franklinton Industrial Park.

The accounting system is working well. Mr. Fenner and I continue to input the monthly financial data.

Mrs. Moore and Ms. Jones continue to do the addressing and all the map updates. They have stayed on the road continuously without stop, adding new roads, finding missing roads, correcting addresses previously issued incorrectly and as well calculating and issuing new address.

The GeoComm map upgrades continue to be utilized without any problems. The latest set of changes were placed on the dispatch computers on July 6<sup>th</sup> and published on July 9, 2007.

Centennial Wireless presented their improvement plan to us on June 20. Since much additional equipment must be added, improvements may take 4 to 6 months to complete.

VoIP testing is scheduled for tomorrow and Thursday by both Vonage and Telecom Systems, Inc.

Chairman Coleman called for any questions concerning the Manager's Report. Hearing none, Chairman Coleman called for a motion to accept and approve the Manager's Report. Mr. Bridges made the motion to accept and approve the Manager's Report as given. Mr. Verret seconded the motion. Motion passed by a unanimous vote.

## **CHAIRMAN'S REPORT**

### ***Map Development***

Our maps have been recently updated. Our web site has also been updated with these new maps.

This new map data is in the process of being downloaded into one of our portable computers for experimental use by each of our two ambulance services. Of particular interest is the fact

that one of our old handheld GPS units can be used with the computer to allow vehicle position to be plotted. This will allow a preliminary trial to be accomplished with little cost to us.

It would be impossible to meet our current responsibilities without this investment made during previous years.

### ***Public 911 Education***

Our 911 web site was visited by 184 new users during the month of June. There were 431 page hits during this time period.

### ***WPCD's Basic Communications Center for Washington Parish***

Our \$ 7.6 million request is within Capital Appropriations Bill HB2 which has been sent to the governor for her approval. The next step is bond commission approval. While the results are not guaranteed, at least we are making progress on this potential source of funding. The attached editorial supporting our project was published on July 8 in the Bogalusa Daily News.

I will be meeting with Senator Nevers on Thursday, July 12 to discuss his views of how to get final project approval.

On a side note, Gulf South Research Corporation has inspected our building site and found no evidence of the endangered gopher tortoise.

My attendance at the Charlotte, NC NENA meeting was a success. The main focus of this meeting was to determine the future impacts of the emerging technologies within 9-1-1. At present, 9-1-1 related equipment is based on specially built telephone company type hardware components. This equipment is unable to handle certain types of data which has become the norm on the internet such as video and text messaging.

Our new communications center will require considerable thought on this technology issue.

Joanna and I will be attending the state NENA meeting on July 25 in Monroe. This meeting includes a workshop on this new technology which is being called "Next Generation 9-1-1". I have been named the Louisiana NENA NG9-1-1 committee chairman.

### ***Conclusions***

The challenges of fine tuning and improving our system continues. I would like to thank both the board, Mrs Thomas and her staff for their hard work on the many complex challenges currently facing us.

Chairman Coleman called for any questions concerning the Chairman's Report. Hearing none, Chairman Coleman called for a motion to accept and approve the Chairman's Report. Mr.

Bridges made the motion to accept and approve the Chairman's Report as given. Mr. Miller seconded the motion. Motion passed by a unanimous vote

### **TREASURER'S REPORT**

Due to the absents of Mr. Fenner, Mrs. Thomas reviewed the financial reports. Mrs. Thomas reviewed the financial statements beginning with the balance sheet, both assets and liabilities. She then reviewed the income and expense statements. Next, she reviewed the check register, cash receipts, the account reconciliation statement, and the 911 funds statement with cash disbursements. Mr. Coleman reviewed adjustments to the year's budget.

Chairman Coleman called for a motion to accept and approve the Treasurer's report, all the financial statements, the checklist and the 2007 revised budget items. Mr. Bridges made the motion to accept and approve the June, 2007, treasurer's report, the financial statements, the checklist and the adjustments to the 2007 budget. Mr. Verret seconded the motion. Motion passed by a unanimous vote.

### **OLD BUSINESS**

There was no old business to discuss.

### **COMMITTEE REPORTS**

There were no committee reports.

### **PUBLIC COMMENTS**

There were no comments from the public.

Chairman Coleman called for any additional comments or questions from the members of the board. Hearing no other questions or additional comments, Chairman Coleman called for a motion to adjourn.

Mr. Miller made the motion to adjourn the Board meeting. Mr. Bridges seconded the motion. Motion passed by a unanimous vote. Meeting of the Board adjourned.

As recorded by: Mrs. Joanna Thomas

Approved by: \_\_\_\_\_  
Mrs. Cynthia August, Secretary